

June 10, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL OF SUPPLEMENTAL SALARY REQUEST
(THIRD DISTRICT, 3-VOTE MATTER)**

IT IS RECOMMENDED THAT YOUR BOARD:

Authorize payment of \$12,000 per year by the Virginia Robinson Gardens Friends Group, of a supplemental salary to Tim Lindsay, Regional Park Superintendent II, Virginia Robinson Gardens of Los Angeles County, effective July 1, 2003.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Virginia Robinson Gardens Friends Group has requested that the Board of Supervisors approve payment of \$12,000 per year by the Virginia Robinson Gardens Friends Group (Friends Group) of a supplemental annual salary to compensate Mr. Lindsay for his efforts in supervising the overall operations of Virginia Robinson Gardens, including County and the Friends Group activities.

Tim Lindsay has been managing the Virginia Robinson Gardens since 1998. His duties include ensuring fiduciary responsibility, sound financial management and financial accountability for all contributions, income and facility assets valued at \$3.8 million. In addition, Mr. Lindsay is the County liaison to the Friends Group, in which he assists in raising approximately \$100,000 per year for the restoration of the Virginia Robinson Gardens; attends, as an active member, all Friends Group Board meetings, jointly developing meeting agendas in consultation with the Friends Group Board President; and reports regularly to the County and Friends Group Board regarding organizational objectives, financial status of the organization, and other issues relevant to the operation of Virginia Robinson Gardens.

The Honorable Board of Supervisors
June 10, 2003
Page 2

Implementation of Strategic Plan Goals

The implementation of this action is consistent with the County Strategic Plan Goals of Work Force Excellence and Service Excellence by investing in management personnel at the qualified level, and offering a wide range of services to the public that are both beneficial and responsive.

FISCAL IMPACT/FINANCING

This action has no impact on the General Fund.

Virginia Robinson Garden Friends Group will supplement Mr. Lindsay's regular County salary in the amount of \$12,000 per year.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Section 5.44.030 of the County Code allows, upon approval from your Board, employees of the County to receive supplementary salary compensation from any association, nonprofit corporation or organization for services rendered to the County or to said association. Consistent with County Code, a statement will be filed with the Auditor-Controller by the 30th of September of each year disclosing the names of all employees receiving supplementary salaries and their respective amounts of compensation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This action has no impact on current services.

CONCLUSION

Please instruct the Executive Office-Clerk of the Board to forward three conformed copies of this letter to the Department of Parks and Recreation for filing and transmittal to the Virginia Robinson Garden Friends Group.

Respectfully submitted,

Tim Gallagher
Director, Parks and Recreation

c: Chief Administrative Office
County Counsel